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Introduction to Various Civil Services and Audit & Account Services Part 3

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10. Indian Audit & Account Services

Responsibilities

- This service audits the accounts of:
 - All Central and State government departments
 - Defence
 - public sector organizations
 - railways, etc
 - coordinates effectively between the Centre and the states
- As the head of the organization, the Comptroller and Auditor General (CAG) is a constitutional authority with a fixed tenure.
- They serve either in account offices in Central or State Governments or in Statutory Audit Offices under the Comptroller and Auditor General (CAG) .
- On deputation to various ministries, state governments, autonomous bodies, public sector organizations etc.
- Officers selected to this service undergo training in Shimla.
- They can also be posted at one of the two audit offices abroad- Washington or London.

Postings in Indian Audit & Account Services

- Assistant Accountant General in the office of an Accountant General (AG) .
- Deputy Accountant General.
- Accountant General.
- Additional Deputy Comptroller and Auditor General.

- Deputy Comptroller and Auditor General of India.
- The Comptroller and Auditor General of India, a constitutional authority.

11. Indian Postal Service

Responsibilities

- These officers deals with vast Postal Administration in India.
- Indian Postal Service career provides job mobility as well as variety.
- An Indian Postal Service officer can serve in any ministry at any level depending on the seniority and aptitude.
- Officers are also sent on deputation to the Universal Postal Union at Berne, Switzerland or on assignments to other countries.
- Sent on a deputation to the army.
- Professional course is at the Postal Staff College, Ghaziabad.

Postings in Indian Postal Service

- Senior Superintendent of Post Office.
- Senior Superintendent Railway Mail.
- Only personnel from the Indian Postal Service go on deputation to the Army Postal Service.
- Assistant Post Master General.
- Assistant Director General at the Directorate.
- Director General.
- Additional Secretary in a ministry.
- Chief Post Master General.
- Secretary, Department of Post who is also ex-officio Director General and Chairman of the Postal Services Board.

12. P&T Finance and Accounts Services

Responsibilities

- Here an officer works for the Postal & Telecom departments.
- They are posted in major cities with postal infrastructure heads
- They are sent on deputation to other ministries or to the Videsh Sanchar Nigam Limited (VSNL) or Mahanagar Telephone Nigam Limited (MTNL) as Director Finance

Postings in P&T Finance and Accounts Services

- Joint Secretary
- Assistant Chief Accounts Officer
- Chief Accounts Officers
- Director Finance and Accounts
- GM Finance
- Deputy Director General at the Directorate

13. Indian Information Services

Responsibilities

- To deal with Media related administration (Print, Electronic & Advertising media)
- The cadre controlling authority is the Ministry of Information and Broadcasting.
- Disseminate information on government policies, programmes and activities through print, electronic, audio and visual media.
- Providing feedback on the reactions of people to the programmes and policies.
- Advise the government on its information policy.
- Comparatively new and expanding service.
- Training during probation is at the Indian Institute of Mass Communication (IIMC) , New Delhi.
- An IIS Officer can be posted in organizations dealing with print media, in the electronic media or in an advertising agency.
- IIS Officers can be posted to any of the several organizations that are controlled by the Ministry of Information and Broadcasting or the Ministry of Defence (Directorate of Public Relations) .

Posting in Indian Information Services

- Assistant Director, Press Information Bureau (PIB)
- PIB Deputy Director
- PIB Director
- PIB Director General
- Secretary Information & Broadcasting
- Director Doordarshan Kendra

14. Indian Trade Service (ITS)

Responsibilities

- Play an important role in the task of advising the central government in the formulation of the export and import policy and also responsible for carrying out that policy.
- In the era of globalization trade services are playing important role in promoting Indian exports
- ITS one of the Group 'A' Central Civil Service of India.
- The cadre controlling authority is the Ministry of Commerce and Industry.

Posting in Indian Trade Service

- Assistant director general of foreign trade
- Deputy director general of foreign trade
- Joint director general of foreign trade
- Additional director general of foreign trade
- Deputy director (Export promotion)
- Director (Export promotion)
- Director (Export promotion)

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